



Graduate Follow-Up Study

Sample Letter

Date

Dear Alumna:

The number of freshmen girls enrolled at school has grown from the original No. in year to no. in year, or percent of the total freshmen enrollment. During this 10-year period a total of _____ females graduated from _____. We are proud that most of these female graduates who are working on nontraditional careers have benefitted from them financially and have found their careers personally rewarding.

Our immediate goal is to increase the number of freshmen females enrolled to 50 percent of the total freshman enrollment at _____. In order to meet the needs of prospective students, we solicit your input in developing curriculum for nontraditional careers as well as establishing an atmosphere that is supportive of students in nontraditional careers.

Kindly take a few minutes to fill out the attached survey and return it in the enclosed envelope by _____, 2003. Your cooperation is highly appreciated.

Sincerely,

Name
Vocational Counselor

Name
Principal

Enclosures

Source: *Milwaukee Trade and Technical High School , Milwaukee, Wisconsin.*

High School Graduate Follow-Up Survey

Last Name	First Name	Initial
Address		
City	State	Zip Code
Telephone		
Birth Name		
Tech/Trade Program		

All information provided in this survey will be handled in the strictest confidence. No names will be associated with reported results. Copies of the reports will be provided upon request.

Tell us about your Educational Experience at _____

To what extent did the following factors influence your decision to enroll in a Trade/Technical Program that has been traditionally reserved for male students only?

	A great deal	Somewhat	Slightly	Not at all
1. Career materials	a	b	c	d
2. Female role models in nontraditional careers	a	b	c	d
3. Films, TV programs or other media that show females in nontraditional careers	a	b	c	d
4. Former Tech graduates	a	b	c	d
5. Occupations class at Tech	a	b	c	d
6. Parent's occupation	a	b	c	d
7. Peer models	a	b	c	d
8. Middle/Junior High Career Day Program	a	b	c	d
9. Tech is a safe school	a	b	c	d
10. Work experience	a	b	c	d

To what extent did the following factors influence your decision to select a career in this specific Trade/Technical Program?

	A great deal	Somewhat	Slightly	Not at all
11. Your academic test scores	a	b	c	d
12. Your Small Aptitude (ability to learn) test scores	a	b	c	d
13. Your Vocational Interest Inventories Profiles	a	b	c	d
14. Your counselor's advice	a	b	c	d

Survey (continued)

To what extent did the following working conditions/environment, personal requirements, academic ability, etc. influence your decision not to select a career in other Technical/Trade Programs?

	A great deal	Somewhat	Slightly	Not at all
Working in an area where . . .				
15. . . . prolonged standing, kneeling, squatting, lying down, bending, stooping, working in cramped quarters and exposure to cold, hot, and inclement weather is common	a	b	c	d
16. . . . dangers of sharp machinery and equipment are encountered.	a	b	c	d
17. . . . physical strength to move heavy materials in all types of weather is mandatory.	a	b	c	d
18. . . . the danger of falls from high places is a risk.	a	b	c	d
19. . . . mathematical ability is of prime importance.	a	b	c	d
20. . . . teachers and students displayed negative attitudes toward students enrolled in nontraditional programs.	a	b	c	d

When you were a student at _____, how well informed were you about the following factors relative to future trends for female employees in your chosen Technical/Trade Program?

	Very informed	Often informed	Sometimes informed	Never informed
1. Advanced training/education opportunities	a	b	c	d
2. Employment opportunities	a	b	c	d
3. Hours and wages	a	b	c	d
4. Personal requirements	a	b	c	d
5. Working conditions	a	b	c	d

Comments: _____

Survey (continued)

When you were a student at _____, how often were you encouraged by the following persons to pursue a career that was traditionally reserved for male students only?

	Very often	Often	Sometimes	Never
6. Administrators	a	b	c	d
7. Counselors	a	b	c	d
8. Students	a	b	c	d
9. Teachers	a	b	c	d
10. Your parents	a	b	c	d

Comments: _____

Overall, how would you rate the attitude of the following groups toward female students in traditional, all-male shops?

	Very positive	Positive	Negative	Very negative
11. Female students	a	b	c	d
12. Female teachers	a	b	c	d
13. Male students	a	b	c	d
14. Male teachers	a	b	c	d

Employment Since You Graduated From _____

	Directly related to Tech/Trade area	Unrelated to Tech/Trade area	Not at all
Did you obtain full-time employment			
15. . . . soon after graduating from Tech?	a	b	c
16. . . . after completing an apprenticeship?	a	b	c
17. . . . after attending a vocational technical school?	a	b	c
18. . . . after completing a two-year college?	a	b	c
19. . . . after completing a four-year college?	a	b	c

Survey (continued)

Training/Education Since You Graduated From _____

20. Have you received additional training/education since you graduated from Tech?

a. Yes

b. No

If you have received additional training, what is the highest level of training/education you have received . . .

1. . . . in your same or related Trade/Technical Program? _____ (fill in a letter from below)

2. . . . unrelated to your Trade/Technical Program? _____ (fill in a letter from below)

a. Apprenticeship

b. Technical/Vocational school

c. Two-year college

d. Four-year college

e. Graduate school

Present Status

	Full time	Part time	Not at all
Are you presently . . .			
3. . . . employed in a job RELATED to your Tech/Trade area?	a	b	c
4. . . . employed in a job UNRELATED to your Tech/Trade area?	a	b	c
5. . . . attending school in an area RELATED to your Tech/Trade area?	a	b	c
6. . . . attending school in an area UNRELATED to your Tech/Trade area?	a	b	c
7. . . . a full-time homemaker?	a	b	c
8. If you are employed full time (35 hours a week or more), what is your total annual salary or wage?			
a. \$6,000 or below			d. \$15,000-17,999
b. \$9,000-11,999			e. \$18,000 and above
c. \$12,000-14,999			
9. What is your racial/ethnic background?			
a. Asian			d. Native American
b. Black			e. White
c. Hispanic			f. Other (Specify) _____

Survey (continued)

10. What is your marital status?

- | | |
|--------------|-------------|
| a. Married | d. Divorced |
| b. Single | e. Widowed |
| c. Separated | |

Future Directions

Please help us! What recommendations would you offer . . .

11. . . . for improving the curriculum at _____?

12. . . . for improving students' image of themselves?

13. . . . for improving the attitude of students and teachers of one sex toward students and teachers of the other sex?

14. . . . to students who are considering enrolling in a Technical/Trade Program at Tech?